

April 26, 2013

DIRECTIVE:	JOB CORPS PRH CHANGE NOTICE NO. 12-15 AND RELATED PAG CHANGES
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TO:

ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT ONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM:

ROBERT W. PITULEJ
Acting National Director
Office of Job Corps

SUBJECT: Transition Payment Change for Combination Completers

1. Purpose. To inform the Job Corps community of a policy change regarding transition payments for Job Corps graduates.
2. Background. The Policy and Requirements Handbook (PRH) Section 6.2, Student Allowances and Allotments, and Exhibit 6-2 entitle Job Corps students who graduate and attain a combination of GED or high school diploma and Career Technical Trade (CTT) certification a transition payment upon graduation.

Current policy incentivizes a combination completion (academic credential and CTT completion) whether or not the academic credential was earned in Job Corps. This bonus for work not performed while enrolled at Job Corps is an unnecessary expense for the program, and does not incentivize performance.

In light of current economic conditions and cost-saving measures implemented in the Job Corps program, only those students who attain their GEDs or high school diplomas at Job Corps will be eligible to receive combination transition payment.

3. Explanation of Changes.

PRH Section 6.2 and Exhibit 6-2 Student Allowances and Allotments:

- PRH Chapter 6 R2d Administrative Support has been updated to say, “students who re-enroll and subsequently graduate from the program are entitled to receive transition payment for those programs completed while in Job Corps ...”

- The eligibility section of PRH Exhibit 6-2 has been updated to say, “(*if enrolled prior to 7/1/2013 does not require completion at Job Corps. If enrolled after 7/1/2013 requires completion at Job Corps).”

PAG Section 6.2

- Has been updated to reflect the changes made in the PRH as outlined above.

Students who enroll in the program with their HSD/GEDs prior to July 1, 2013 will receive combination transition payments under the current system, and those who enroll after - July 1, 2013 with their GEDs or high school diplomas must be told they will not receive combination transition payments for programs not completed at Job Corps.

5. Action. Addressees are to ensure that this Change Notice is distributed to all appropriate staff.

6. Effective Date. July 1, 2013

7. Inquiries. Inquiries should be directed to Michele S. Stockham at (202)693-2804 or stockham.michele@dol.gov.

Attachments

- A – PRH Cover
- B – PRH Chapter 6, Section 6.2
- C – PRH Exhibit 6-2
- D – PAG Chapter 6, Section 6.2